

# EU Customs Trader Portal for BTI Course takeaways

This is a quick and handy summary of the most relevant course information.

## 1 Learning objectives

By the end of this course, you will have learned about:

- the basic principles of the use of the EU Customs Trader Portal for BTI,
- the general functionalities, and
- the benefits of the new portal.

You will also be able to confidently use:

- the EU Customs Trader Portal for BTI as an EU Trader: submitting BTI Applications, receiving notifications and replying to the Customs Authorities and searching and consulting your BTI Decisions.

Although this course focusses on explaining the EU Customs Trader Portal for BTI and its functionalities, it also includes a summary of the BTI (Binding Tariff Information) concept and related legal provisions.

## 2 BTI key concepts

- A **BTI decision** is a decision issued by the authorities of Member States upon request of a Trader for the purposes of an intended import or export. It is binding upon **all Member States** as well as upon the holder.
- **When to use it:** the BTI decision must be declared **in box 44 of the customs declaration**.
- **Validity period:** the BTI decision is valid for **3 years**.
- The main **benefit** for the holder is **legal certainty** regarding the **tariff classification** of his/her goods. This is important as tariff classification is the basis for determining **customs duties, export refunds** and the application of **any customs charges** such as anti-dumping duties, as well as of other measures such as **preferential treatment**,

implementation of tariff quotas or duty suspensions, restrictions and prohibitions upon importation, etc.

- **Process flow:**



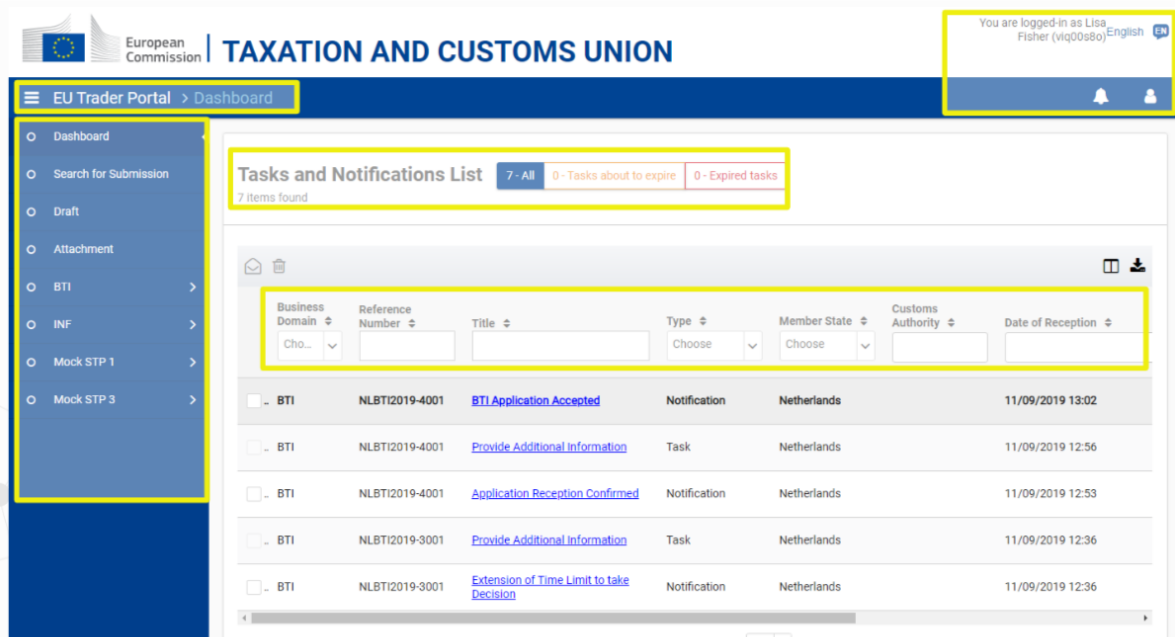
**3 The EU Customs Trader Portal**

- The **EU Customs Trader Portal** provides a user interface to the Traders with the possibility to navigate to the specific modules (as for example BTI) and to access the available actions in order to start the communication with the Customs Authority.

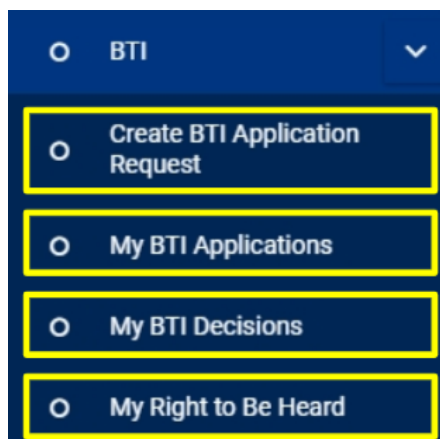
- The implementation of the EU Customs Trader Portal **reduces paper-based transactions** and **harmonises the Trader interfaces** by offering a single access point for trade. The different modules will operate in a seamless and uniform way in order to give the Trader a **coherent user experience**.

- **Benefits:**

- ✓ To navigate to the specific modules from the EU Customs Trader Portal,
- ✓ To access the available actions to start the communication with the customs authorities,
- ✓ To customise his/her preferences,
- ✓ To query, filter, sort and paginate his/her notifications and submissions,
- ✓ To have a generic view of his/her notifications and submissions,
- ✓ To easily access to all information,
- ✓ To save draft versions,
- ✓ To electronically file the trader’s records,
- ✓ To have instant access to the system anywhere and anytime.



## 4 Functionalities of the EU Customs Trader Portal for BTI



### 4.1 Notifications, tasks and initiating actions

The notifications and tasks list inform the Traders about **changes or Decisions** taken by the Customs Authorities.

Notifications – Tasks oriented:

- ✓ Provide Additional information,
- ✓ Provide Point of View
- ✓ Provide Additional Point of View

### 4.2 Create BTI Application Request

This section allows the Trader to **create and submit** a BTI Application request.

The application can be created directly in the portal, filling in the different sections, or uploading a file template.

### 4.3 My BTI Applications

From this page the Trader can access and consult his/her **BTI Applications** or the **BTI Applications Requests**.

The trader can consult **all the details on the progress of the application**, such as the Right to be Heard, Additional Information, Withdrawal request, acceptance information, extension on the time limit to take decision... and perform some actions, like request the withdrawal or provide additional information.

From the BTI Application Request page, the trader can **edit, delete or create from Template** the BTI Application Request.

### 4.4 My BTI Decisions

In the EU Customs Trader Portal, you can retrieve a **consolidated view of the BTI Decisions** for which you are the holder. This list can also be downloaded.

From this section, the Trader can consult the progress on the **Right to be Heard** and the **period of extended use** (if any), or **request the extended use** of a BTI Decision, or provide **Point of View**.

The Trader would see the information about the **annulment, revocation or cease to be valid** in this section.

### 4.5 My Right to Be Heard

From this page the Trader can consult the information and details of the **Right to be Heard** progress or even reply to a task that is still unanswered.

The Trader has the Right to Be Heard if the customs authority decide not to issue a BTI decision, to annul or revoke the BTI Decision, or not to grant a period of extended use.

The Trader should exercise the right to be heard through the submission of his/her Point of View and/or Additional Point of View.

## 5 Where can you access the EU Customs Trader Portal?

Further detailed information on the EU Customs Trader Portal and accesses to the portal can be found on the EUROPA website: [https://ec.europa.eu/taxation\\_customs/home\\_en](https://ec.europa.eu/taxation_customs/home_en)

Please also, consult other **UCC eLearning modules** for more information on BTI concept and other EU Customs Trader modules. [https://ec.europa.eu/taxation\\_customs/eu-training\\_en](https://ec.europa.eu/taxation_customs/eu-training_en)

*Remember, this is a quick and handy summary of the most relevant course information.  
Only the European Union legislation published in the Official Journal of the European Union is deemed authentic. The Commission accepts no responsibility or liability whatsoever with regard to the training.*