

## Authorised Economic Operator (AEO) eLearning Programme



## **Authorised Economic Operator (AEO)**

Authorised economic operators (AEOs) are businesses certified by customs for meeting specific standards in their international supply chain operations. This status offers advantages, including reduced customs controls and expedited goods processing.

Do you want to learn more about AEO status and how to fast-track the operations of AEO-certified businesses through the centralised trans-European system (only for customs officers)? Enhance your skills, knowledge and expertise with our six modules and the interactive eBook available on the **Customs & Tax EU Learning Portal.** 

# What modules and tools are available?

We offer six modules and a tool covering the following:

- Authorised Economic Operator (AEO)
- EU Customs Trader Portal for eAEO
- Economic Operator System (🔒)
- EU Customs Trader Portal
- UUM&DS system: Your passport to EU applications
- EU Customs Trader Portal for BTI
- AEO eBook, based on the Authorised Economic Operator EU Guidelines

## What are the benefits of the eLearning Programme?

- Study from anywhere with just an internet connection.
- Learn at your own pace and on your own schedule.
- Start, pause and resume the course(s) where you left off.
- Integrate the module(s) into your own training programme and develop a blended learning strategy.

## How much time do I need?

Each course takes between 30 and 150 minutes to complete.

## What will I learn?

- AEO principles and related procedures as defined by the Union Customs Code.
- The economic operator system and its key features.
- How to use the trader portal and carry out all the traders' actions within the AEO process flow.
- The AEO guidelines.

## The six eLearning modules and eBook at a glance

#### What you get with each module

- Support for all learning styles.
- Step-by-step guidance to navigate through the modules.
- A course map to quickly access main course chapters.
- Real-world examples through 'hands-on' activities.
- All course screens printable for future reference.
- A course summary of the most relevant information available in printable format.

#### What you get with the interactive eBook

- An introduction to the concept with videos and flowcharts.
- A chapter overview to help summarise the most important concepts.
- Links to external sources.
- Examples.

## **Module 1:** Authorised Economic Operator (AEO)

#### Duration: 60 minutes

In this module, you will explore the concept of AEO status, the application process, and the steps necessary for maintaining it. Additionally, you will gain insights into the advantages that businesses can derive from AEO status and the role of customs authorities in the AEO process.

## **Module 2:** Economic Operator System (

#### Duration: 150 minutes

This module is designed to provide you with a comprehensive understanding of the EOS and its key features. It will enable you to use the system to efficiently manage Economic Operators Registration and Identification (EORI) numbers and the AEO status of economic operators.

### **Module 3:** EU Customs Trader Portal for eAEO

#### Duration: 60-90 minutes

This module will guide you through the basic principles, general functionalities, and advantages of the portal, with special attention to the specific functionalities for AEO applications and AEO authorisations. The course will allow you to confidently work with the EU Customs Trader Portal and carry out all the traders' actions within the AEO process flow.

### **Module 4:** EU Customs Trader Portal

#### Duration: 30 minutes

This module will present the user interface and technical functionalities of the EU Customs Trader Portal and its benefits for the traders. The system aims to harmonise access to the different EU customs systems for Authorised Economic Operators, the European Binding Tariff Information, the Information Sheet on Special Procedures and Registered Exporter system.

### **Module 5:** UUM&DS system: Your passport to EU applications

#### Duration: 30 minutes

This module provides economic operators and their customs representatives with specific information about how to use the UUM&DS. It will enable you to confidently work with the UUM&DS and carry out delegation, certificate registration and authentication processes within the UUM&DS process flow.

#### **Module 6:** EU Customs Trader Portal for BTI

#### Duration: 60-90 minutes

This module focuses on the specific functionalities for BTI applications and BTI decisions. Upon completion of the course, you will be able to confidently work with the EU Customs Trader Portal and carry out all the traders' actions within the BTI process flow.

#### **Interactive eBook:** Authorised Economic Operator EU Guidelines

This easy-to-use eBook is an interactive eLearning tool that includes all the content of the authorised economic operator guidelines, enhanced with interactive multimedia learning activities.

This eBook serves as a comprehensive guide to AEO status, offering detailed explanations of its benefits, the application process, risk analysis, and maintenance. It also covers various AEO authorisations and their advantages and the concept of mutual recognition.

### How do I get started?

Want to enrol in our Authorised Economic Operator eLearning Programme? Here's a quick guide for you to follow:

- 1. Use your EU Login account to log in to the **Customs & Tax EU Learning Portal**.\*
- 2. Access the 'Catalogue' section and type 'AEO' in the search area.
- 3. Check the information provided for each course.
- 4. Take the courses.
- \* Most courses are available to the general public. If access is restricted (a) to EU customs officers, you must use your professional email address for authentication.

Note: Courses can be followed individually.

### How do I find out more?

Are you interested in staying informed about the latest developments? Visit our **Customs & Tax EU Learning Portal**.



