

# **eLearning Programme**

# EU Customs Trader Portal for eAEO

**Course takeaways** 

This is a quick and handy summary of the most relevant course information.

# 1 Learning objectives

By the end of this course, you will have learned about:

- the basic principles of the use of the EU Customs Trader Portal for eAEO,
- the general functionalities, and
- the benefits of the new portal.

You will also be able to confidently use:

the EU Customs Trader Portal for eAEO as an EU Trader: submitting AEO applications, receiving notifications and replying to the Customs Authorities and searching and consulting your AEO authorisations

Although this course focusses on explaining the EU Customs Trader Portal for eAEO and its functionalities, it also includes a summary of the AEO (Authorised Economic Operator) concept and related legal provisions.

# 2 AEO key concepts

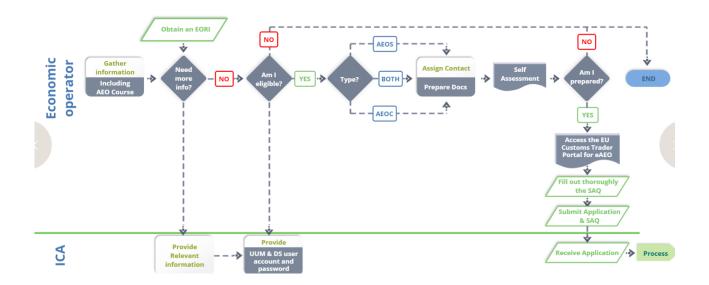
- An **AEO** can be defined as an economic operator who is deemed reliable in the context of his or her customs related operations, and therefore, is entitled to enjoy benefits throughout the customs territory of the Union. The **AEO status** granted by one Member State is recognised by the Customs Authorities in all Member States.
- **Types**: AEOC (Authorised Economic Operator Customs Simplifications) and AEOS (Authorised Economic Operator Security and Safety).
- **Where to apply**: the trader can only apply in the country where his/her main accounts for customs purposes are held or accessible and where at least part of the activities are carried out.
- **Criteria**: the AEO status can be granted to an economic operator meeting the following criteria:

- ✓ Record of compliance with customs legislation and taxation rules, including no records of serious criminal offences relating to the economic activity of the applicant,
- ✓ Satisfactory system of managing commercial and transport records,
- ✓ Proven financial solvency.

#### - Benefits:

- ✓ More favourable treatment than other economic operator.
- ✓ Prior notification in case of selection for customs control
- ✓ Priority treatment if selected for control.
- ✓ Possibility to request a specific place for such control,
- ✓ Easier admittance to customs simplifications (for AEOC),
- ✓ Mutual Recognition Agreement (MRA) facilitation (for AEOS).

#### - Process flow:



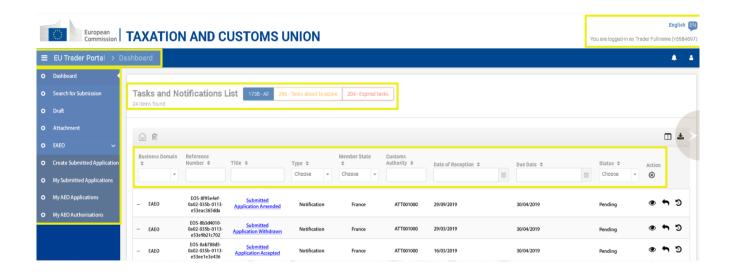
## 3 The EU Customs Trader Portal

- The **EU Customs Trader Portal** provides a user interface to the Traders with the possibility to navigate to the specific modules (as for example eAEO) and to access the available actions in order to start the communication with the Customs Authority.
- The implementation of the EU Customs Trader Portal **reduces paper-based transactions** and **harmonises the Trader interfaces** by offering a single access point for trade. The different modules will operate in a seamless and uniform way in order to give the Trader a **coherent user experience**.

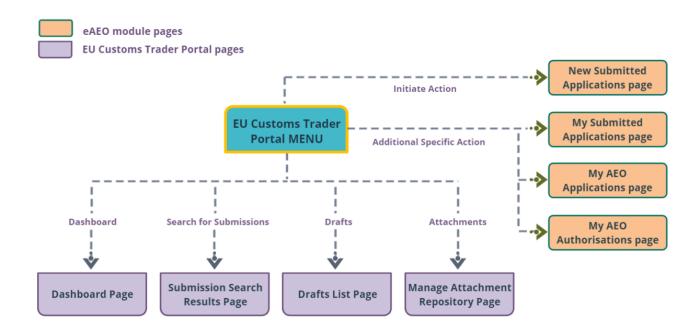
#### Benefits:

- ✓ To navigate to the specific modules from the EU Customs Trader Portal,
- ✓ To access the available actions to start the communication with the customs authorities,

- ✓ To customise his/her preferences,
- ✓ To query, filter, sort and paginate his/her notifications and submissions,
- ✓ To have a generic view of his/her notifications and submissions,
- ✓ To easily access to all information,
- ✓ To save draft versions,
- ✓ To electronically file the trader's records,
- ✓ To have instant access to the system anywhere and anytime.



## 4 Functionalities of the EU Customs Trader Portal for eAEO



# 4.1 Notifications, tasks and initiating actions

The notifications and tasks list inform the Traders about changes or decisions taken by the Customs Authorities.

Notifications related to a Submitted application:

- ✓ Amendment response
- ✓ Withdrawal response
- ✓ Submitted application acceptance or not acceptance

Tasks related to a Submitted application:

✓ Additional information request

Initiating actions related to a Submitted application:

- ✓ Application Submission
- ✓ Request for amendment
- ✓ Withdrawal request

# 4.2 My Submitted applications

From this page the Trader can access and consult his/her submitted applications linked to a specific EORI number.

The trader can consult all the details and perform some actions, like request the withdrawal or request an amendment.

From the Submit New application page, the trader can submit a new application. The application consist of a number of detail and the SAQ questionnaire that should be carefully filled in and uploaded together with the application. The maximum number of details should be provided in the application in order to facilitate the customs authority process afterwards and speed up the process.

#### 4.3 My AEO applications

Once the submitted application has been pre-accepted, the application moves to My AEO applications and receives a reference number.

# 4.4 My AEO authorisations

From this page the Trader can consult the information and details of his/her AEO authorisations. Once the AEO status is granted, the authorisations enters into the management phase and it will be continuously monitored and can be reassessed, suspended or revoked, if necessary.

# 5 Where can you access the EU Customs Trader Portal?

Further detailed information on the EU Customs Trader Portal and accesses to the portal can be found on the EUROPA website: <a href="https://ec.europa.eu/taxation\_customs/home\_en">https://ec.europa.eu/taxation\_customs/home\_en</a>

Please also, consult other UCC eLearning modules for more information on AEO concept, AEO guidelines and other EU Customs Trader modules. https://ec.europa.eu/taxation\_customs/eu-training\_en

Remember, this is a quick and handy summary of the most relevant course information.

Only the European Union legislation published in the Official Journal of the European Union is deemed authentic. The Commission accepts no responsibility or liability whatsoever with regard to the training.